

Recreation Committee Meeting
Held in the Town of Outlook Council Chamber, 400 Saskatchewan Avenue West, Outlook,
Saskatchewan on Wednesday, March 18, 2020

Present:

Mayor:	Ross Derdall	
Councillors:	Kyle McLeod	
	Kevin Grotheim	
	Maureen Applin	
	Floyd Childerhose	
Staff:	Huguette Lutz	Chief Administrative Officer
	Trevor Ouellette	Recreation Director
	Jesse Layton	Recreation Facility Manager
	Bonnie Pshyk	Public Works Manager

Committee Chair McLeod called the meeting to order at 12:05 p.m.

Crystal Fisher attended the meeting at 12:05 p.m. to discuss the museum. Mrs. Bell has indicated to Ms. Fisher that she wants only town students, and that grant application for summer student will only be acceptable if the Town tops up the wages; further, if the grant is not received, that the Town will need to be responsible for the full summer student wages. Summer students are not to do any outside work. There is no one at the museum able to do payroll. Mrs. Bell indicated that they want to concentrate on Bounty Hall; they do not want to apply for grants for the museum itself.

Recommendation: That Council create a Tourism/Museum/Communities in Bloom department, and that staff be charged with drafting a proposal for the reallocation of responsibilities from the recreation department and/or public works department.

Recommendation: That Council meet with the Museum Committee to discuss with the members the need to take control of the museum so that the Town can apply for grants, and allocate resources as required.

Recommendation: That the Facilities Manager be responsible for the maintenance of the Civic Center.

Recommendation: That the Recreation Director and Public Works Manager/Superintendent of Public Works draft a proposal to outline the responsibilities for full time shared Recreation/Public Works staff.

Recommendation: That the Rec Plex Facility Manager ensure that all rec plex maintenance staff start work at the same appointed time, and that all rec plex maintenance staff drive the Zamboni and do ice floods, or they will be given termination notices.

Bonnie Pshyk left the meeting at 12:45 p.m.

Recommendation: That the Recreation Director look at options for operation of the bowling alley, and bring recommendations back to Council.

Recommendation: That the Bowling Alley Manager be given notice of layoff, effective immediately, because of Covid19 virus.

Recommendation: That the Rec Plex Manager return kitchen supplies as he is able to, and the remaining food supplies that cannot be returned be donated to staff.

Recommendation: That Rec Plex seasonal Kitchen staff be given 2 week notice of layoff, effective immediately, and that they be assigned to clean the kitchen during this notice period.

Recommendation: That a budget of \$6,000 be allocated for flowers in this year's budget, and an additional \$1,900 be allocated for the purchase of self-watering planters.

Councillor Applin indicated she would get quotes from the two greenhouses for this year's plantings.

Swimming Pool – to be open June 1st.

Recommendation: That Brent Rafoss be authorized to replace the boilers from the old pool into the new pool, at his estimated price of \$15,000.

We are still waiting for prices from Rafoss Plumbing & Heating for boiler replacement at the Rec plex.

Recommendation: That the Recreation Director be granted a vehicle allowance of \$100.00 per month for in town use of his own vehicle on Town Recreation business.

Recommendation: That the old recreation trucks be sold.

Recommendation: That a check list be prepared for recreation vehicles and that all staff be given an orientation on what is required for vehicle maintenance.

Recommendation: That public works check out all town equipment.

Recommendation: That staff develop a job description for the caretaker at the civic center.

Recommendation: That the Rec Plex Manager obtain a written quote from Living Sky Refrigeration for ice shut down and start up.

Meeting Adjourned at 1:30 p.m.

Next meeting Wednesday April 15, 2020, at 12:00 p.m. in the Rec Plex.