

**Recreation Committee Meeting**  
**Held in the Town of Outlook Council Chamber, 400 Saskatchewan Avenue West, Outlook,**  
**Saskatchewan on Wednesday, March 18, 2020**

**Present:**

Mayor: Ross Derdall  
Councillors: Kyle McLeod  
Kevin Grotheim  
Donna Smith (via Skype)

Staff: Huguette Lutz                      Chief Administrative Officer  
Trevor Ouellette                      Recreation Director

Committee Chair McLeod called the meeting to order at 1:00 p.m.

Recommendation: That the job descriptions for facility manager, and swimming pool positions be accepted as presented to the committee.

Recommendation: That the swimming pool staffing proposal and operations plan be accepted as presented to the committee, with the addition of two or three more lifeguards if required.

Recommendation: That Council approve the purchase and installation of seven doors at the Rec Plex (skate room, office, 2 bathrooms, 2 kitchen doors, Room 2 exit door) at the quoted price of \$4,031.00 from Lumber Plus.

Recommendation: That Council approve the hiring of Megan Bailey as Assistant Pool Manager, at a rate of \$19.50 per hour for approximately 680 hours.

Recommendation: That the Pool Manager's hours be set at 510 hours for the 2020 season.

Recommendation: That 10-12 rash guards be purchased for the swimming pool lifeguards, at an approximate cost of \$350.00-\$400.00.

Recommendation: That Council approve the upgrades required to the kitchen sinks at the Rec Plex, to meet Food Safety regulations.

Recommendation: That staff be authorized to look into a used ¾ ton sask power truck for the Facilities Maintenance Technician, and that the former depot truck be reallocated to the recreation department.

Recommendation: That the recreation director be authorized to look into purchasing a mobile spin lab and disks for the swimming pool water tests, at an approximate cost of \$1,800.00.

Other Items:

- Purchase of safe for swimming pool, for float
  - Deposits are to be dropped off at the town office drop-box

- Look at areas at the rec plex that could be suitable for storage (currently, cleaning materials are being stored in furnace room).
  - Look at partitioning the skate sharpening room for more storage
  - Look at adding shelving units in the recreation director's office for paper storage
- Kevin will talk to Paul Olson re mapping of recreation area
- Kyle will talk to Brent Rafoss re swimming pool boiler and price on rec plex boiler
- Recreation committee is to tour the rec plex kitchen to see if it can be rearranged to be more functional
- Recreation director is to look into having the leak in the compressor room ceiling repaired.
- CAO to look into the possibility of going through insurance to replace the heater at the swimming pool.

The meeting adjourned at 3:25 p.m.