

Recreation Committee Meeting
Held in the Jim Kook RecPlex, 600 Conquest Avenue East, Outlook, Saskatchewan on
Tuesday, September 16th, 2020

Present:

Councillors: Kyle McLeod
Kevin Grotheim
Donna Smith

Staff: Crystal Fisher Office Clerk
Trevor Ouellette Recreation Director

Committee Chair McLeod called the meeting to order at 12:09 p.m.

The agenda for this meeting included the following items:

1. Swimming Pool
 - a. Storage Shed
 - b. Mechanical Building Extension
 - c. Logo Repair is dependent on availability of material. Timeframe given is mid-October.
2. Outdoor Rink
 - a. Netting Quote
 - b. Flooding (require roughly 350 ft of hose)
 - i. Fire Hydrant availability (hoses)
 - c. Earthwork/Benches
 - d. Preliminary Operational Plan
3. RecPlex
 - a. Ice Plant to be turned on October 2. Ice Making to start October 6
 - b. Skirting to be completed the week of September 14-18
 - c. Storage/Archery Room/Boiler
 - i. Quotes
 - d. Correspondence-Dance Club & Early Steps Learning
 - i. Request to use utility room
 - ii. Test Centre
 - e. Covid Protocols
 - i. Return too Play for minor hockey and skating
 - ii. Bowling Alley
 - f. Kitchen
 - i. Past kitchen staff (Maria) like the proposed position of the hand wash sink, the relocating of the drink cooler to form an L shape. 2 stand up freezers would work.
 - ii. Coffee/snack vending options
 - g. Showers
 - i. Bypassing the push button control
 - h. Urinals
 - i. Eavestrough
 - j. Live Barn
 - i. Requires an upload speed of 10 mps. Outlook has 2 mps. We have to pay for installation of camera dedicated internet service and ancillary equipment.
 - k. TV display-Requires a change of TV's (picture is blurry according to Jesse). According to Thorstad's, we need an extended Ethernet cable, a power line set up and monitor for the staff (old office) room.
4. Tourism Map
5. Sask Lotteries Community Grant Program
 - a. Allocations
6. In Camera
 - a. personnel

Recommendation: That we proceed with requesting quotes for the Swimming Pool Mechanical Room extension for the 2021 budget year.

- Pool floor material will not be available until mid-October and heating will be required.
- Floor heaters will be run in the Mens/Womens change rooms for the winter to help heat the building and check regularly.
- Leave the outdoor lights on at the pool at night. If we get complaints at the office we can look at turning them off then.
- Get quotes for chain link fencing and netting along the north side of the outdoor rink to try and protect the building from being hit with projectiles and causing damage.

Recommendation: That we proceed with requesting quotes for chain link fencing and netting for the North side of the Outdoor Rink.

- We need aggregate stone to build a ramp for the Olympia to flood the outdoor rink if needed. Ask Public Works to spread the stone for the ramp to save on labour.
- Earthwork quotes on getting fill for sloping around the outdoor arena. Talk to Luke about sloping and the work needed.

Recommendation: That we obtain pricing for aggregate stone for the construction of a ramp at the Outdoor Rink, and further request quotes for the earthwork required for sloping the base of the Outdoor Rink.

RecPlex Operations:

- Paint lines at the outdoor rink with left over paint from the Rec Plex Arena painting. To scrape the ice use the scrapers that are at the other outdoor rink location.
- Get quotes to build a rack to hold the glass for the rink. Then get a cart to wheel out 1 pane at a time when needed.

Recommendation: That we request quotes from Kalm Mechanical and LB Welding to build a rack to hold glass panels at the Jim Kook RecPlex.

RecPlex Storage Room Quotes:

- No quotes on building the storage in the RexPlex, find out pricing on renting a Sea Can until next year.

Recommendation: That the Recreation Director obtain quotes on renting a Sea Can for storage at the Jim Kook RecPlex.

Fire Inspection Outstanding Item:

- Leave the accordion door open and have the curling club lock up their items instead of locking the accordion door. It was also suggested to remove the lock completely from the door to prevent anyone else locking the door.

RecPlex Boiler:

Merit Plumbing quote about boilers ask if the parts can be purchased and held in storage until needed to prevent price increases or availability next year when the boilers will be changed. Also, inquire about warranty start date then and what the storage should be for the units if bought now.

Recommendation: That we proceed with the installation of a handrail on the stairway from the Curling Lobby to the Lounge at the Jim Kook RecPlex.

RecPlex Room Rentals:

Recommendation: That we proceed with renting out the multi-purpose room to the Outlook School of Dance at a rate of \$35.00 per occasion, to be used in coordination with the Archery Club.

Need to put up signs or lanes so the children can access the room following Covid 19 safety protocols.

Recommendation: That we proceed with renting out the Curling Rink Lounge to Small Steps Early Learning Centre at a of \$_____ per occasion.

Small Steps rent the space at \$75.00 to \$100.00 a day with us cleaning. If they clean the pricing may be different. Trevor is to contact Small Steps and inquire about them doing the cleaning.

Hockey & Skating startup:

Follow the Recreation Directors recommendation on start up for hockey and skating. Having a drop off door and different pick up doors that are labeled so that parents do not come into the arena bubble. The Committee would like to treat these protocols and recommendations as a living process that change as needed.

Arena Kitchen:

Arena Kitchen to get Deb's opinion of the kitchen layout. Then draw up a plan.

Recommendation: That we proceed with renting or leasing a coffee making machine for the Jim Kook RecPlex and offer the beverages for silver collection during the time in which the RecPlex kitchen is closed.

Live Barn:

Live barn we are not moving forward.

RecPlex TV:

Recommendation: That we replace the currently mounted television and install a new television if budgeted funds are available.

Tourism Map:

Tourism map as you enter the Town limits. Quoted price is \$800.00 for 2 sheets, \$1500.00 for the work on the map, and \$1000.00 for the wrap. Please add it to 2021 budget.

Sask Lotteries:

Recommendation: Saskatchewan Lotteries Grant Recreation Director to put initial dollar amounts and bring back to next Committee meeting for discussion and approval.

Moved In Camera at 2:15 to discuss personnel.

The meeting adjourned at 2:30 p.m.