



Minutes of the Special Council Meeting of the Town of Outlook
Held in the Town Hall Complex Council Chambers, 400 Saskatchewan Avenue West, Outlook,
Saskatchewan on Wednesday, September 10, 2025

Council Present: Mayor Ryan Husband
Councillors: Sharon Bruce Guy Derald
Kyle McLeod Donna Smith
Kevin Grotheim (virtually)

Council Absent: Andy Long

Staff Present: Kevin Trew, CAO
Rachel Sillers, Assistant CAO

Delegations: None
Media in Gallery: None

Call to Order: A quorum being present, Mayor Husband called the meeting to order at 7:00 p.m.

Adoption of Agenda:
134/25 – McLeod:

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved with the addition of Non Arm's Length Payment-Derald to item 12.iii Non Arm's Length Transactions

Carried.

Consent Agenda:
135/25 – Smith:

That the consent agenda (including minutes of the August 13, 2025 regular meeting communications from Small Steps Early Learning Centre Grand Opening Invitation, WaterWolf Member Letter, MLA Kropf regarding CHIF Funding Update, August 2025 Chequing and Reserves bank reconciliations and August 2025 Statement of Reserves, as well as direct payroll deposits totaling \$118,396.28 and bills and accounts for payment, cheques 57071 to 57152 and online payments 1363 to 1383 totaling \$462,964.11) be adopted and attached to these minutes.

Carried.

Policy TAX-001 Comm-Ind Development Tax Incentive:
136/25 – McLeod:

That Council approve the amendments to Policy TAX-001 Comm-Ind Development Tax Incentive as presented, a copy attached hereto to form a part of these minutes.

Carried.

Policy TAX-002 Railyard and Saskatchewan Road Subdivision Development Tax Incentive:
137/25 – Bruce:

That Council approve the amendments to Policy TAX-002 Railyard and Saskatchewan Road Subdivision Development Tax Incentive as presented to come into effect December 31, 2025, a copy attached hereto to form a part of these minutes.

Carried.

Mayor and Councillors' Forum:

Mayor Husband attended Mayor's Summer School and highlighted items from the course such as Council Meeting best practices, many of which the Town of Outlook Council already uses in meetings. Mayor Husband recently met with Member of Parliament Jeremy Patzer and discussed items affecting the greater Outlook community and encouraged the other members of Council to advocate for us when opportunities arise. Mayor Husband also recounted his recent luncheon with The Honorable Jeremy Cockrill, Saskatchewan's Minister of Health where they discussed the SIPPA program and the importance of paralleling good ideas up the ladder from the grass roots level. Mayor Husband gave a reminder that the semi-annual Town of Outlook Community Open House will be held Thursday, September 25, 2025 at the Outlook Civic Centre from 5:30 p.m. to 7:00 p.m. with a question and answer period to follow.

Councillor Derald mentioned the successful High Tea held at the Bounty Theatre on August 23, 2025. He also gave a reminder about the upcoming Community Heritage Day at the Outlook & District Heritage Museum on Friday, September 26, 2025 and the Halloween Haunting at the Bounty from October 25-31, 2025. Councillor Derald advised of the fall events presented by the Outlook Stock Car Association on September 27 & 28 and October 11-12, 2025.

Raw Water Predesign:

138/25 – Smith:

That Council accept the Raw Water Intake Predesign Report and Acknowledgement for Future Use as presented.

Carried.

Mayor Husband declared a conflict of interest on agenda item 11.ii Land Lease Agreement with Irrigation Saskatchewan and left the meeting at 7:22 p.m. and Councillor McLeod assumed the Chair.

Irrigation Saskatchewan Land Lease:

139/25 – Derald:

That Council approve the Land Lease Agreement with Irrigation Saskatchewan as presented, a copy attached hereto to form a part of these minutes.

Carried.

Mayor Husband returned to the meeting at 7:35 p.m.

Public Hearing for Bylaw 18(2022)

Open Public Hearing:

140/25 – McLeod:

That the Public Hearing for Bylaw 18(2022) be declared open at 7:36 p.m.

Carried.

CAO Trew reported that no written submission or requests to speak had been received.

Mayor Husband acknowledged that there were no members of the public in attendance to speak.

Close Public Hearing:

141/25 – Derald:

That the Public Hearing for Bylaw 18(2022) be declared closed at 7:37 p.m.

Carried.

Mayor

**Bylaw 18(2022) A Bylaw to Adopt the WaterWolf District Official Community Plan – 2nd Reading:
142/25 – McLeod:**

That Bylaw 18(2022) A Bylaw to Adopt the WaterWolf District Official Community Plan, be read a second time.

Carried.

**Bylaw 18(2022) A Bylaw to Adopt the WaterWolf District Official Community Plan – 3rd Reading:
143/25 – Smith:**

That Bylaw 18(2022) A Bylaw to Adopt the WaterWolf District Official Community Plan, be read a third and final time.

Carried.

Ministry of Highways Developer Agreement:

144/25 – Bruce:

That the Developer's Agreement with the Ministry of Highways regarding work needed to support growth as a result of Highway Traffic Impact Studies be accepted as presented, a copy attached hereto to form a part of these minutes.

Carried.

PUB-008 Landfill Visitor Policy:

145/25 – Smith:

That Council approve Policy PUB-008 Outlook Regional Landfill Visitor Policy as presented, a copy attached hereto to form a part of these minutes.

Carried.

Councillor Derdall declared a conflict of interest on agenda item 12.iii Non Arm's Length Transactions and left the meeting at 7:59 p.m.

Councillor Grotheim declared a conflict of interest on agenda item 12.iii Non Arm's Length Transactions and left the meeting at 7:59 p.m.

Mayor Husband declared a conflict of interest on agenda item 12.iii Non Arm's Length Transactions and left the meeting at 7:59 p.m.

Non-Arm's Length Payments:

146/25 – Bruce:

That Council approve the payments to Guy Derdall for 1 month's cell phone allowance in the amount of \$40.00, to Kevin Grotheim for one month's cell phone allowance in the amount of \$40.00, and to Ryan Husband for mileage and accommodations for Mayor's School in the amount of \$317.50.

Carried.

Councillor Derdall returned to the meeting at 8:00 p.m.

Mayor Husband returned to the meeting at 8:00 p.m.

Adjournment:

147/25 – Bruce:

That this meeting be adjourned at 8:00 p.m.

Chief Administrative Officer

Mayor/Deputy Mayor

Mayor