

**Minutes of the Regular Council Meeting of the Town of Outlook
Held in the Town Hall Complex Council Chambers, 400 Saskatchewan Avenue West, Outlook,
Saskatchewan on Wednesday, September 11, 2024**

Council Present:

Councillors: Maureen Weiterman Sharon Bruce
Kevin Grotheim Ryan Husband
Bob Stephenson Justin Turton

Council Absent: None

Staff Present: Kevin Trew, CAO
Rachel Sillers, Assistant CAO

Delegation: None

Media in Gallery: None

Call to Order: A quorum being present, Mayor Weiterman called the meeting to order at 7:00 p.m.

**Adoption of Agenda:
140/24 – McLeod:**

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved.

Carried.

**Consent Agenda:
141/24 – Bruce:**

That the consent agenda (including minutes of the August 21, 2024 regular meeting, September 3, 2024 Joint Protective Services Committee and September 9, 2024 Cemetery Committee meeting, Communications from Skytrail Trailblazers Committee, Community Planning, Ministry of Highways and Saskatchewan Assessment Management Agency, Staff Reports from Assistant CAO, Community Development Director, Public Works Foreman, August 2024 reserve account bank reconciliation and statement of reserves, as well as direct payroll deposits totaling \$95,462.82 and bills and accounts for payment, cheques 55960 to 56032 and online payments 1049 to 1063 totaling \$797,660.92) be adopted as presented and attached to these minutes.

Carried.

**Bylaw 05(2024) Public Disclosure Statement Bylaw
142/24 - Turton:**

That Bylaw 05(2024) A Bylaw of the Town of Outlook for Public Disclosure Statements, be introduced and read a first time.

Carried.

**Bylaw 06(2024) Animal Keeping Bylaw
143/24 - Grotheim:**

That Bylaw 06(2024) A Bylaw of the Town of Outlook to License, Regulate, Control, and Prohibit the Ownership and Possession of Certain Animals, be introduced and read a first time.

Carried.

Councillor Husband declared a conflict of interest on agenda item 8.ii Skytrail Condition Monitoring Proposal and left the meeting at 7:14 p.m.

Councillor Husband returned to the meeting at 7:37 p.m.

Fire Hall Project Management:

144/24 - Stephenson:

That Council accept the recommendation from the Outlook-Rudy Joint Projective Services Committee to accept the bid from Rivergrove Homes to manage the Fire Hall Project for \$80,000 with expected in-kind pledge of \$10,000 for a total of \$70,000 plus applicable taxes.

Transfer from Reserves:

144/24 - Bruce:

That Council ratify a transfer the amount of \$57,500 from reserves to operating for the purpose of funding capital projects in accordance with the 2024 Capital Plan.

Carried.

145/24 - Turton:

That Council ratify a transfer in the amount of \$825,000 from reserves to operating for the purpose of funding the Water Treatment Plant Upgrades project.

Carried.

Councillor Husband declared a conflict of interest on agenda item 11.i CP Rail Land Lease for Storm Retention Pond and left the meeting at 7:50 p.m.

CP Rail Land Lease:

146/24 – Turton:

That Council accept the Land Lease Agreement from Canadian Pacific Railway Company as presented, a copy attached hereto to form a part of these minutes.

Carried.

Councillor Husband returned to the meeting at 7:59 p.m.

Canada Community-Building Fund:

147/24 – McLeod:

That Council accept the Municipal Fund Agreement from Canada Community-Building Fund Program as presented, with projects to be determined at a later date, a copy attached hereto to form a part of these minutes.

Carried.

Mayor Weiterman declared a conflict of interest on agenda item 12.ii Non-Arm's Length Payment – Mayor and left the meeting at 8:03 p.m. Deputy Mayor Husband assumed the Chair.

Non-Arm's Length Payment – Mayor:

148/24 – Bruce:

That Council approve payment in the amount of \$409.62 for mileage to the SUMA Golf Tournament and one meal to Maureen Weiterman.

Carried.

Mayor Weiterman returned to the meeting at 8:04 p.m.

Mayor

Councillors Husband, Grotheim, and McLeod declared a conflict of interest on agenda item 12.iii Non-Arm's Length Payments – Council and left the meeting at 8:04 p.m.

Non-Arm's Length Payments - Council:

149/24 – Turton:

That Council approve payment in the amount of \$379.62 for mileage to the SUMA Golf Tournament to Kevin Grotheim, and further approve payment in the amount of \$379.62 for mileage to the SUMA Golf Tournament and \$320 for 8 months of cell phone allowance to Kyle McLeod, and lastly approve payment in the amount of \$379.62 for mileage to the SUMA Golf Tournament to Ryan Husband.

Carried.

Councillors Husband, Grotheim, and McLeod returned to the meeting at 8:04 p.m.

Adjournment:

150/24 – Grotheim:

That this meeting be adjourned at 8:08 p.m.

Chief Administrative Officer

Mayor/Deputy Mayor

Mayor