



**Minutes of the Regular Council Meeting of the Town of Outlook
Held in the Town Hall Complex Council Chambers, 400 Saskatchewan Avenue West, Outlook,
Saskatchewan on Wednesday, September 22, 2021**

Council Present: Mayor: Maureen Weierman
Councillors: Kevin Grotheim Ryan Husband
Kyle McLeod Justin Turton
Sharon Bruce

Councillor Bob Stephenson was absent

Staff Present: Kevin Trew, Chief Administrative Officer
Crystal Fisher, Office Clerk

Call to Order: A quorum being present, Mayor Weierman called the meeting to order at 7:10 p.m.

**Adoption of Agenda:
310/21 - McLeod:**

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved.

Carried.

**Consent Agenda:
311/21 - Turton:**

That the consent agenda (including minutes of the September 8, 2021 meeting, as well as direct payroll deposits totaling \$29,617.24 and bills and accounts for payment, cheques 52250 to 52295 and online payments 477 to 483 totaling \$681, 449.52 reports from Chief Administrative Officer) be adopted as presented and attached to these minutes.

Carried.

**Bylaw No.10(2021) Enter into Agreement for the Outlook/Rudy Joint Protective Service
Committee:**

312/21 - McLeod:

The second reading of Bylaw No. 10(2021), a Bylaw to enter into an Agreement for Outlook/Rudy Joint Protective Services Committee.

Carried.

313/21 - Grotheim:

The Third and final reading of Bylaw No. 10 (2021), a Bylaw to enter into an Agreement for Outlook/Rudy Joint Protective Services Committee.

Carried.

Mayor Maureen Weierman and Councillor Justin Turton recused themselves from the meeting at 7:15 pm. Councillor Kyle McLeod assumed the chair.

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**Bylaw No. 12(2021) To Designate Municipal Heritage Property:
314/21 – Grotheim:**

The first reading of Bylaw 12(2021) a Bylaw to name 317 Saskatchewan Avenue West as a Municipal Heritage Property.

Carried.

**Second Reading Bylaw 12(2021) Municipal Heritage Property:
315/21 – Bruce:**

Second reading of Bylaw 12(2021) a Bylaw to name 317 Saskatchewan Avenue West as a Municipal Heritage Property.

Carried.

**Bylaw 12(2021) Municipal Heritage Property:
316/21 - Grotheim:**

Permission to do a third and final reading of Bylaw 12(2021) Municipal Heritage Property. .

Carried.

**Third and Final reading of Bylaw 12(2021) Municipal Heritage Property:
317/21 – Husband:**

Third and Final reading of Bylaw 12(2021) Municipal Heritage Property.

Carried.

Mayor Maureen Weiteman and Councillor Justin Turton returned to the meeting at 7:18 pm
Councillor Husband declared a conflict of interest and left the meeting at 7:18 pm.

**Award Associated Engineering with the Raw Water Study :
318/21 – McLeod:**

That Council award Associated Engineering to complete the raw water study for the raw water intake project at an estimated cost of \$44,000.00

Carried

**Contract Associated Engineering to Complete the design work for Storm water outfalls.
319/21 – Grotheim:**

Council contract with Associated Engineering to complete the design work for the three remaining storm water outfalls (Pancake, Tufts Crescent and River Avenue) at an estimated cost of \$81,000.00.

Carried.

Councillor Ryan Husband returned to the meeting at 7:23 pm.

**Award the Sale of the 2012 Ford Fusion:
320/21 – Turton:**

Award the sale of the 2012 Ford Fusion as is, to Barry Kubashek of Outlook for the bid of \$6,050.00 plus applicable taxes.

Carried.

**Railway Subdivision Construction Contract:
321/21 – McLeod:**

Award Acadia Construction as the contractor to complete construction for phase 1a of the Railyards subdivision as a price of \$793,512.50 plus applicable taxes by October 31, 2021.

Carried.

Mayor

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Strategic Plan:
322/21 – Bruce:

Accept the mission statement and five core values as attached to these minutes, with the understanding that this is a working copy.

Carried.

Hiring of Speaker Day Girths for the Strategic Planning meeting with all Town Staff.
323/21 – Turton:

Accept the fee of \$7,500.00 for Doug Griffiths to come and speak with the Town Council and staff. With the understanding that all staff will be in attendance and the town facilities and offices will be closed to the public on October 21, 2021.

Carried.

EMP-019 Employee Professional Training and Development:
324/21- Grotheim

Implement a new policy, EMP-019 Professional Training and Development policy.

Carried.

Appoint Ron Klassen to the Recreation Committee:
325/21 – Husband:

To accept the appointment of Ron Klassen to the Recreation Committee effective immediately with the term expiring on December 31, 2021.

Carried.

Kevin Grotheim recused himself declaring a conflict of interest at 7:52 pm.

Non Arms Length Transaction- Riverbend Industries:
326/21 – Turton

That we approve payment to Riverbend Industries Ltd. invoice for \$ 1647.24.

Carried.

Councillor Keving Grotheim returned to the meeting at 7:53 pm.

In Camera Rise and Report: Nothing to report.

Adjournment:

327/21 – Husband

That this meeting now be adjourned at 7:54 pm.

Chief Administrative Officer

Mayor/Deputy Mayor

Mayor