



**Minutes of the Regular Council Meeting of the Town of Outlook
Held in the Town Hall Complex Council Chamber, 400 Saskatchewan Avenue West, Outlook,
Saskatchewan on Wednesday, September 23, 2020**

Council Present: Mayor: B. Ross Derdall
Councillors: David Simonson Maureen Applin
Kevin Grotheim Kyle McLeod
Donna Smith Floyd Childerhose

Staff Present: Acting Administrator Rachel Sillers
Office Clerk Crystal Fisher

Call to Order: A quorum being present, Deputy Mayor Simonson called the meeting to order at 7:00 p.m.

Adoption of Agenda:

803/20 – Applin/Childerhose:

That the agenda for this regular meeting as attached hereto and forming a part of these minutes, be approved with the following changes:

Additions: 5.1.2 Bylaw 27(2020) A Bylaw to Amend Bylaw 08(2014)
5.1.3 Bylaw 28(2020) A Bylaw to Amend Bylaw 08(2014)
5.1.4 Bylaw 29(2020) A Bylaw to Amend Bylaw 08(2014)
8.5 Landfill Reconfiguration
10.3.2 CAO Recruitment (in-camera)

Removals: 9.2 P. Machibroda Geotechnical Proposal

Carried.

Adoption of Minutes of Regular Meeting:

804/20 – Smith/Grotheim:

That the minutes of the Regular Meeting of Council held Wednesday, September 9, 2020 be adopted as amended by correcting the mover on Res. 782/20 to be “Grotheim”.

Carried.

Adoption of Minutes of Special Meeting:

805/20 – Grotheim/McLeod:

That the minutes of the Special Meeting of Council held Thursday, September 17, 2020 be adopted as presented.

Carried.

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Recreation Committee Meeting Minutes:

806/20 – Smith/Grotheim:

That the minutes of the Recreation Committee Meeting held Wednesday, September 16, 2020 be accepted as presented.

Carried.

Swimming Pool Mechanical Room Quotes:

807/20 – Grotheim/Smith:

That we proceed with requesting quotes for the Swimming Pool Mechanical Room extension for the 2021 budget year.

Carried.

Outdoor Rink Netting and Fencing Quotes:

808/20 – Grotheim/Childerhose:

That we proceed with requesting quotes for the chain-link fencing and netting for the North side of the new Outdoor Rink.

Carried.

Councillor Simonson left the meeting at 7:07p.m. and Mayor Deraldall assumed the chair.

Quotes for Panel Rack:

809/20 – McLeod/Smith:

That we proceed with requesting quotes from KALM Mechanical and LB Welding to build a rack to hold glass panels at the Jim Kook RecPlex.

Carried.

Councillor Simonson returned to the meeting at 7:08 p.m.

Quotes for Sea can Rental:

810/20 – Grotheim/McLeod:

That the Recreation Director obtain quotes for renting or leasing a sea can for storage at the Jim Kook RecPlex.

Carried.

Installation of Handrail at RecPlex:

811/20 – Grotheim/Childerhose:

That we proceed with the installation of a handrail on the stair way from the Curling Lobby to the Lounge and the Jim Kook RecPlex.

Carried.

Replace RecPlex Lobby Television:

812/20 – Grotheim/Smith:

That we authorize the purchase of a new television for the Jim Kook RecPlex lobby with budgeted funds available.

Carried.

In Camera:

813/20 – Childerhose/Applin:

That we move into an In-Camera session at 7:16p.m. to discuss long-term planning.

Carried.

Daniel Gray of Urban Systems arrived at the meeting via Zoom at 7:17p.m. Mr. Gray left the meeting at 7:56p.m.

Mayor

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Out of In-Camera Session:

814/20 – Childerhose/Grotheim:

That we move out of the in-camera session at 7:59p.m and reconvene to regular session.

Carried.

Mann Street Subdivision Conceptual Development Plan:

815/20 – Grotheim/Smith:

That we authorize Urban Systems to complete the Mann Street Subdivision Conceptual Development Plan as per their proposal at a cost of \$39,000.00 plus applicable taxes.

Carried.

Bylaw No. 26(2020) – Code of Ethics Bylaw – 1st Reading:

816/20 – Applin/McLeod:

That Bylaw 26(2020), a bylaw of the Town of Outlook to provide a code of ethics for members of council, be introduced and read a first time.

Carried.

Bylaw No. 26(2020) – Code of Ethics Bylaw – 2nd Reading:

817/20 – Simonson/Smith:

That Bylaw 26(2020) a bylaw of the Town of Outlook to provide a code of ethics for members of council, be read a second time.

Carried.

Bylaw No. 26(2020) – Code of Ethics Bylaw – Permission for 3rd Reading:

818/20 – Applin/Childerhose:

That Bylaw 26(2020), a bylaw of the Town of Outlook to Provide a Code of Ethics for Members of Council, be given three readings at this meeting.

Carried.

Note: Resolution 818/20 was carried by majority, however subsection 103(4) of The Municipalities Act requires unanimous agreement to consider a third reading.

Bylaw No. 27(2020) – Amendment to the Zoning Bylaw – 1st Reading:

819/20 – Smith/Childerhose:

That Bylaw 27(2020), a bylaw of the Town of Outlook to Amend Bylaw 08(2014), the Zoning Bylaw, be introduced and read a first time.

Carried.

Bylaw No. 28(2020) – Amendment to the Zoning Bylaw – 1st Reading:

820/20 – Applin/Grotheim:

That Bylaw 28(2020), a bylaw of the Town of Outlook to Amend Bylaw 08(2014), the Zoning Bylaw, be introduced and read a first time.

Carried.

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Bylaw No. 29(2020) – Amendment to the Zoning Bylaw – 1st Reading:

821/20 – Applin/Smith:

That Bylaw 29(2020), a bylaw of the Town of Outlook to Amend Bylaw 08(2014), the Zoning Bylaw, be introduced and read a first time.

Carried.

Outlook Stock Car Association Donation:

822/20 – Grotheim/McLeod:

That we make a donation to the Outlook Stock Car Association as a bronze level sponsor in the amount of five-hundred dollars (\$500.00) for their 2020 fall classic event.

Defeated.

Outlook Stock Car Association Donation:

823/20 – Smith/Childerhose:

That we make a donation to the Outlook Stock Car Association’s 2020 fall classic event in the amount of two hundred dollars (\$200.00), and additionally donate four (4) Town of Outlook travel mugs as door prizes.

Carried.

Civic Centre Request:

824/20 – Grotheim/Simonson:

That we approve the request from Stacy Seltenrich to hold a tradeshow event at the Outlook Civic Centre on Saturday, October 17, 2020 provided that all Saskatchewan Health COVID-19 safety guidelines are followed.

Carried.

Correspondence:

825/20 – Smith/Apllin:

That the correspondence be received and filed.

Carried.

Financial Reports:

826/20 – McLeod/Apllin:

That the financial reports for the month of August, 2020, be accepted as circulated.

Carried.

Accounts:

827/20 – Grotheim/Smith:

That Council acknowledge and approve the list of payments, Cheques #51040-#51089 inclusive, and on-line payments #184-#249 inclusive, in the amount of three hundred and thirty-one thousand and six dollars and fifty-five cents (\$331,006.55) and Payroll deposits of thirty-two thousand three hundred and sixty-five dollars and thirty-eight cents (\$32,365.38) as attached to and forming part of these minutes.

Carried.

Battery Backup Equipment:

828/20 – Simonson/McLeod:

That we authorize the purchase of three (3) battery backups for the administration office at a cost of five hundred and seven dollars (\$507.00) plus applicable taxes.

Carried.

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Maintenance Technician Hours of Work:

829/20 – Simonson/Grotheim:

That we authorize the change to the regularly established hours of work for the position of Maintenance Technician from 8:00 a.m. to 5:00 p.m. to 7:30p.m. to 4:30p.m. Monday to Friday effective as of the pay period starting October 4, 2020.

Carried.

Bounty Hall SaskPower Account:

830/20 – Childerhose/Grotheim:

That we proceed with transferring the SaskPower billing account for the service to the Bounty Hall into the Town's name, and further authorize the monthly payments to be made online.

Carried.

Acting Administrator's Report:

831/20 – Applin/McLeod:

That the Acting Administrator's written and verbal report be accepted as presented.

Carried.

Public Works Report:

832/20 – Simonson/Smith:

That the Public Works' written report be accepted as circulated.

Carried.

Water Plant Report:

833/20 – McLeod/Childerhose:

That the Water Plant written report for the period of August 2020 be accepted as circulated.

Carried.

Landfill Report:

834/20 – Smith/Grotheim:

That the Landfill written report for the period of August 2020 be accepted as circulated.

Carried.

Landfill Inspection Follow Up Report:

835/20 – Childerhose/Applin:

That the Landfill Inspection Follow Up Report be accepted as circulated.

Carried.

Mayor Derald left the meeting at 9:10 p.m. and Deputy Simonson assumed the chair.

Mayor Derald returned to the meeting at 9:13 p.m.

SaskLotteries Funding Allocations:

836/20 – Grotheim/Smith:

That we approve the 2020 SaskLotteries funding allocations as per the scheduled of recommendations provided by the Recreation Director, a copy attached hereto to form a part of these minutes.

Carried.

Mayor

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Table RecPlex Boiler Replacement:

837/20 – Grotheim/McLeod:

That we table the discussion on the RecPlex Boiler Replacement to the next regular meeting of Council to be held Wednesday, October 14, 2020.

Carried.

Recreation Director's Report:

838/20 – Smith/Grotheim:

That the Recreation Director's written report be accepted as circulated.

Carried.

Occupation Health and Safety Minutes:

839/20 – Applin/McLeod:

That the minutes of the Occupational Health and Safety Committee held Tuesday, September 15, 2020 be accepted as circulated.

Carried.

Geotechnical Street Assessment:

840/20 – Grotheim/McLeod:

That we authorize P. Machibroda Engineering to proceed with an engineered site assessment in coordination with Associated Engineering of the section of Prairie Avenue from McGillivray Street to Mann Street at an estimated cost of \$5,302.50 plus applicable taxes.

Carried.

Irrigation Crop Diversification Lease:

841/20 – Applin/Simonson:

That we approve the draft agreement for the lease of lands to Irrigation Crop Diversification Corporation (ICDC) with the changes to section 2.4 as discussed.

Carried.

Landfill Reconfiguration Layout:

842/20 – Simonson/Childerhose:

That we approve the changes to the Landfill Reconfiguration design as presented, a copy attached hereto to form a part of these minutes.

Carried.

Table Small Steps Agreement:

843/20 – Applin/Smith:

That we table the discussion on the Small Steps Early Learning Centre facility agreement to the next regular meeting of Council to be held on Wednesday, October 14, 2020.

Carried.

In Camera:

844/20 – Simonson/Smith:

That we move into an In-Camera session at 10:05 p.m. to discuss the items as listed on the agenda.

Carried.

Out of In-Camera Session:

845/20 – Smith/Childerhose:

That we move out of the in-camera session at 10:54 p.m. and reconvene to regular session.

Carried.

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Agriculture Hall of Fame:

846/20 – Applin/McLeod:

That we partner with Saskatchewan Irrigation Projects Association (SIPA) on an application to the Saskatchewan Agriculture Hall of Fame.

Carried.

Adjournment:

847/20 – McLeod:

That the meeting now be adjourned.

Carried.

The meeting was adjourned at 10:58 p.m.

Chief Administrative Officer

Mayor/Deputy Mayor

Mayor