



Minutes of the Regular Council Meeting of the Town of Outlook
Held in the Town Hall Complex Council Chambers, 400 Saskatchewan Avenue West, Outlook,
Saskatchewan, on Wednesday, September 23, 2026

- Council Present:** Mayor Ryan Husband
Councillors: Sharon Bruce
Kyle McLeod
Andy Long
Guy Derdall
Donna Smith
Nicole Ponto
- Council Absent:** None
- Staff Present:** Kevin Trew, CAO
Crystal Fisher, Municipal Operations Assistant
- Delegations:** None
- Media in Gallery:** None
- Call to Order:** A quorum being present, Mayor Husband called the meeting to order at 7:00 p.m.
- Adoption of Agenda:**
158/26 – Smith
That the agenda for this Regular Council Meeting, as attached hereto and forming a part of these minutes, be approved as amended, with the addition of item 9(iii), CDAC recommendation of Bowling Alley Rate Increase.
Carried.
- Consent Agenda:**
159/26 – Bruce
That the consent agenda (including the minutes of September 9, 2026, Regular Council Meeting; September 14, 2026, Community Development Advisory Committee; staff reports, including the Chief Administrative Officer Report; direct payroll deposits totaling \$39,296.65; and bills and accounts for payment, Cheque numbers 57721 to 57735 and Online Payment numbers 1739 to 1746 and 421 to 428 totaling \$518,821.01), be adopted and that the reports and correspondence be attached to and form part of these minutes.
Carried.
- Bylaw 03(2026) -Traffic Bylaw (Third and Final Reading):**
160/26 – Smith
That Bylaw 03(2026), being a bylaw to regulate traffic within the Town of Outlook, be introduced and read for a third and final time.
Carried.
- Mayor and Councillors' Forum:**
The CAO acknowledged September 30, 2026, as the National Day for Truth and Reconciliation, noting that all Town services would be closed to honour and observe that date. He also noted that the Outlook & District Heritage Museum is hosting Heritage events leading up to the day.

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The CAO reminded Council that Household Hazardous Waste Day is taking place on September 26, 2026, at the old Fire Hall.

Councillor Long advised Council that the Regional Park will be holding a fundraiser on October 2, 2026, from 5:30 p.m. to 7:30 p.m. for the Plaza Project.

Councillor Smith advised Council that the Outlook & District Food Bank shelves are low and that they are looking for monetary or non-perishable item donations, as the demand for food hampers has been increasing in the community. She further expressed appreciation to CSIDC and the Outlook & District Community Garden for their donation of fresh produce.

Councillor Deraldall acknowledged the good progress on the Saskatchewan Road project and wished local farmers a safe and successful harvest.

Mayor Husband advised that the Outlook Alliance Church will be celebrating their 60th Anniversary on September 26, 2026, at 1:30 p.m. with a program followed by snacks.

Budget Adjustment - Town Hall Complex Maintenance:

161/26 – McLeod

That Council approve an increase to the budget expenditure for the line 510-490-120 to a total of \$40,000.00 for the 2026 Town of Outlook Operations Budget.

Carried.

CDAC- Bowling Alley Rental Rate:

162/26 – Long

That Council approve the proposed bowling alley rental rate increase as recommended by the Community Development Advisory Committee.

Carried.

Policy GG-006 Credit Card Policy

163/26 – Deraldall

That Council approve Policy GG-006, with the amendment to the name from Credit Card Policy to Credit Card/Merchant Charge Card Policy.

Carried.

Listing Agreement for Sale of Saskatchewan Road Properties - CBRE:

164/26 – Long

That Council approve the signing of the Saskatchewan Road/Fraser Avenue listing agreement with CBRE.

Carried.

Lease Agreement with Sask Builds - Option to Renew

165/26 – Deraldall

That Council approve the signing of the renewal option of the 2021 lease agreement of the Town Hall Complex with Sask Builds.

Carried.

Mayor

Homecoming Committee - 2028

166/26 – Derdall

That Council declare 2028 the Homecoming year, celebrating the 120th Anniversary of the Incorporation of the Town of Outlook. And further, that Administration issue a call out to volunteer members of the community that would sit on an organization committee.

Carried.

Outlook & District Food Bank Lease:

167/26 – McLeod

That Council approve the signing of a new five-year lease with the Outlook & District Food Bank for \$1.00 per year for the use of Room 12 effective October 1, 2026.

Carried.

SGI Grant Application - Street Lights - Cameron Avenue, McKenzie Street North and Saskatchewan Road:

168/26 – Bruce

That Council support the submission of an application to the SGI Grant Safety Program for funding toward the installation of additional street lighting along McKenzie Street North, Saskatchewan Road and Cameron Avenue.

Carried.

Adjournment:

169/26 – Ponto

That this meeting be adjourned at 8:19 p.m.

Chief Administrative Officer

Mayor/Deputy Mayor

Mayor