



Minutes of the Regular Council Meeting of the Town of Outlook
Held in the Town Hall Complex Council Chambers, 400 Saskatchewan Avenue West, Outlook,
Saskatchewan on Wednesday, September 9, 2026

Council Present:

Mayor Ryan Husband

Councillors: Sharon Bruce
Kyle McLeod
Andy Long

Guy Derald
Donna Smith
Nicole Ponto

Council Absent:

None

Staff Present:

Kevin Trew, CAO
Crystal Fisher, Municipal Operations Assistant

Delegations:

None

Media in Gallery:

None

Call to Order:

A quorum being present, Mayor Husband called the meeting to order at 7:00 p.m.

Adoption of Agenda:
146/26 – Ponto

That the agenda for this regular council meeting, as attached hereto and forming a part of these minutes, be approved as amended, with the removal of 12(iv), Policy GG-006 Credit Card Policy.

Carried.

Consent Agenda:
147/26 – Derald

That the consent agenda (including minutes of August 19, 2026, Regular Council Meeting; August 18, 2026, Joint Protective Services Committee Meeting Minutes; September 1, 2026, Cemetery Advisory Committee Meeting Minutes; staff report, including the Community Development Report, Public Works Report; direct payroll deposits totaling \$94,979.45; and bills and accounts for payment, Cheques Nos. 57695 to 57720 and Online Payments Nos. 1717 to 1738 and Nos. 389 to 420 totaling \$1,186,252.59), be adopted and that the reports and correspondence be attached to and form part of these minutes.

Carried.

Bylaw 04(2026) Landfill Operations Bylaw (Second Reading):
148/26 – Bruce

That Bylaw 04(2026), being a bylaw to regulate and control the disposal of waste at the Outlook Regional Landfill, be read the second time.

Carried.

Mayor and Councillors' Forum:

Councillor Smith congratulated Ryan Robertson on his appearance on the Television show *Jeopardy* on October 1, 2026. Councillor Long mentioned that Riverview Plaza Kickoff at the Regional Park on Friday, October 2, 2026, and encouraged residents to come out and support the Outlook & District Regional Park. Mayor Husband congratulated Trevor Drury on his acceptance into the Baseball Hall of Fame. Thanked Councillor McLeod for his work as the interim Deputy Mayor and welcomed

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Councillor Smith who will serve as the Deputy Mayor until January 31, 2027.
Councillor Derdall wished all farmers a good and safe harvest.

Urban Highway Maintenance Agreement:

149/26 – Smith

That Council authorize the CAO to sign the Five Year Urban Highway Maintenance Agreement with Ministry of Highways.

Carried.

Town Hall Complex Rental Rates:

150/26 – McLeod

That Council set the Town Hall Complex rates for private office rental at \$22.50 per square meter per month, plus applicable taxes, for outside-facing offices, and a discounted rate at \$15.00 per square meter per month, plus applicable taxes for office spaces without outside-facing offices. Further, these rates do not apply to the Outlook & District Food Bank or the Outlook & District Arts Council.

Carried.

151/26 – Bruce

That Council set the Town Hall Complex daily rate for spaces at \$60.00 per day, plus applicable taxes. Further, that this rate does not apply to committees of Council or committees that Council members are appointed.

Carried.

Reserves Accounts:

152/26 – Ponto

That Council approves the establishment of a Business Premium Rate Savings Account with Bank of Montreal for the Town's reserves.

Carried.

153/26 – Long

That Council approves the transfer of \$431,165.51 from account 05408-1009-834, an account held in the name of the Town of Outlook, to account 05408-8983-998, a Business Premium Rate Savings Account held in the name of the Town of Outlook.

Carried.

154/26 – McLeod

That Council approve of the closure of account 05408-1009-834 once the balance of that account is \$0.

Carried.

Policy GG 005 – Purchasing Policy Update:

155/26 – Bruce

That Council approve the updates to policy GG-005 – Purchasing Policy.

Carried.

Councillor Smith declared a conflict of interest in the upcoming agenda item and left the meeting at 8:27 p.m.

Non-Arm's Length Payments – Councillor Smith:

156/26 – McLeod

That Council approve payments submitted by Councillor Smith for the Monthly Communication device for May, June, July and August of 2026.

Carried.

Mayor

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Councillor Smith returned to the meeting at 8:28 p.m.

Adjournment:
157/26 – Bruce

That this meeting be adjourned at 8:28 p.m.

Chief Administrative Officer

Mayor/Deputy Mayor

Mayor